



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat Under Gujarat Act No.: 20 of 2007)

## ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Accredited With A+ Grade By NAAC

Ref No: GTU/Exam Form/BE/W23/ ૫૫૫

Date: 15-01-2024

### Circular

#### Instructions for filling the Regular Exam Forms of Bachelor of Design (Semester - 1) Winter-2023 Examination

To make examination system more reliable, transparent, accountable and to promote the digitalization in the system, Gujarat Technological University (GTU) has taken a step forward through online exam form filling with student's login id on GTU student portal and pay their fees through digital gateway.

#### Instructions for Institutes:

- (1) Institute will be able to Reject (Disapprove) the exam forms of regular students as mention in Table-A.
- (2) If an institute rejects the exam forms of students, then such students cannot fill the exam forms.

#### Instructions for Students:

- (1) For filling the exam form and payment student has to login at <https://www.student.gtu.ac.in>
- (2) Kindly refer Instruction Guideline for more details:- [https://www.student.gtu.ac.in/Sample/Examform\\_student\\_guide.pdf](https://www.student.gtu.ac.in/Sample/Examform_student_guide.pdf)
- (3) Student has to strictly follow the exam form schedule as mention in Table-A.
- (4) For any query regarding exam form contact your parent institutes only. Students/Guardian are instructed not to contact University in this regard.
- (5) If student find any mismatch in name, enrolment no, subject code, subject name and other details, they have to immediately contact their parent institute.
- (6) If due to technical problem, payment is deducted for more than one time for single exam form and if student has not received the refund within 30 working days then please mail us at: [epay\\_query@gtu.edu.in](mailto:epay_query@gtu.edu.in)
- (7) After the term ends, if an institute rejects the exam forms of regular students, then such students will not get a hall ticket even though they have paid the exam form fees. The exam form fees of such students will be refunded to the student's account.

#### Important Instructions:

- (1) Students are informed to fill exam form and should pay the required exam fees as per the schedule mentioned in Table-A. Exam forms will not be accepted after the schedule mentioned in Table-A gets over.



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Table-A

Course & semester	Type	Dates for Rejection by Institute	Dates for filling the exam form & payment of exam fees by Students	Penalty (Rs.)
B.Design (Sem-1)	Regular	16-01-2024	17-01-2024 to 22-01-2024	NIL

  
15/01/24  
Registrar